



November 25, 2020

Meeting Notice
Village Council Meeting As
A Committee of the Whole
December 1, 2020

Due to the coronavirus (COVID-19) pandemic, Whitehouse Village Council is urging citizens to access public meetings remotely. You may do so by phone by dialing 1-312-626-6799. You will then be prompted to press the following Meeting ID 840 0243 7392. The Passcode is **2223**. You may also access the meeting online at zoom.us. Click on "Join a Meeting". Use the same Meeting ID and Passcode. To help minimize background noise, **please make sure that you mute your microphone.**

Notice is hereby given that the Whitehouse Village Council will meet as a Committee of the Whole on Tuesday, December 1, 2020, immediately following the regularly scheduled Council meeting.

AGENDA

- I. Call to Order
- II. Roll Call
- III. Review and Approval of the November 10, 2020, Committee of the Whole Meeting Minutes
- IV. Citizen Comments on Committee of the Whole Agenda Items
- V. **Finance, Audit and Investment**
 - A. Review Proposed Budgets (Service, Fire, Life Squad, Police, Administration, Capital Projects)
 1. **Recommended Action** – The Committee is asked to review the draft budgets and make changes as deemed necessary. After noting any necessary changes, the Committee is asked to approve the Budget for Council action
 2. **Supporting Information** – Copy of draft 2021 Budget (Exhibit A)
- VI. Citizen Comments
- VII. Consider Other Business as Appropriate Under the Village Charter
- VIII. Adjourn

Jordan D. Daugherty
Village Administrator

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Village Council Meeting As
A Committee of the Whole
November 10, 2020
6:30 PM

ROLL CALL: Bill May, Richard Bingham, Rebecca Conklin Kleiboemer, Mindy Curry, and Bob Keogh. Also present were the following: Mayor Don Atkinson, Administrator Jordan Daugherty, Director of Public Services Steve Pilcher, Police Chief Mark McDonough, Fire Chief Joshua Hartbarger, Deputy Fire Chief Jason Francis, and Clerk Susan Miller.

At 6:30 PM Councilman Bill May called the meeting to order.

Motion by Rebecca Conklin Kleiboemer, seconded by Mindy Curry to approve the March 10, 2020 meeting minutes. 5 ayes

This meeting was held virtually.

Councilman Bill May asked for Citizen Comments pertaining to Agenda items. There were none.

Finance, Audit, and Investment

The first order of business was to review proposed 2021 Rate and Fee Schedule as recommended by the Administrator.

- Water Analysis, letting residents know the Village is not making money, covering costs, received 4% increase from Toledo, 3.5% increase to residents, an increase of \$1.43/month to the average resident
- Sewer Analysis, 1% increase to break even with inflation, \$.24/month increase to the average resident
- Sewer Capital Improvement Charge Analysis, funds sewer infrastructure, embarking on a \$2.2 Million project, \$1.00/month increase to the average resident
- Sanitation Analysis, 6% increase, covers budgeted operating costs minus unlimited pick ups, \$.72/month increase to the average resident
- Tap fees going through the force main updated periodically

Motion by Richard Bingham, seconded by Rebecca Conklin Kleiboemer to recommend to Council to approve the proposed 2021 Rate and Fee Schedule as recommended by the Administrator. 5 ayes

The next order of business was to review the proposed Merit Service Payment to eligible employees.

- Employees with 5+ years of service to the Village are eligible, \$75/year for full time employees, \$37.50/year for part time employees
- Clerk Susan Miller is not an employee

- COVID funding bonus was for employees that worked during COVID and was funded by COVID funds
- Instead of the Village budgeting pay increase for employees, award Merit Service payments
- Bill May has 47 years of service

Motion by Bill May, seconded by Mindy Curry to recommend to Council to Approve proposed Merit Service Payments to Eligible Employees. 5 ayes

Public Services

The last order of business was to review options regarding traffic flow on Otsego Street.

This item was tabled.

Councilman Bill May asked for Citizen Comments. There were none.

Other items discussed:

- Spike in COVID admissions, protect neighbors and families
- Efforts on the Fire/EMS levy appreciated, while picking up signs twice people stopped to see if volunteers needed assistance, wonderful community, overwhelming support, humbled
- Contractor received traffic signal poles, installation projected by the end of the month
- May our ill Council member get well soon

Motion by Bob Keogh, seconded by Rebecca Conklin Kleiboemer to adjourn at 7:14 PM. 5 ayes

Respectfully submitted,

Susan Miller